

Position: *Family Preservation Program Director*

Reports to: *President*

Status: *Salary Exempt*

Hours: *Full time (32-40 hrs/wk)*

Location: *Hybrid Denver office/virtual*

PURPOSE: The Family Preservation Program Director is responsible for overseeing all aspects of a new family preservation initiative, including research, development and implementation of a church-based program to support at-risk families in parenting safely.

SCOPE: Strategically the Family Preservation Program Director leads implementation and ongoing growth of a new program. The position includes program ideation and integration into Project 1.27's other programs, staffing, fund development, budget management, marketing, building collaborative church and county relationships, developing program systems and resources, and managing for evidence-based results. The program will launch in three counties and move towards a replicable, state-wide offering.

RESPONSIBILITIES:

Strategic Development

- Research and develop program parameters
- Initiate and set goals for programs based on the organization's strategic objectives
- Plan program from start to finish, including processes, policies, deadlines and milestones
- Develop and track operations, resources and budgets
- Ensure program operations and activities adhere to legal guidelines and internal policies
- Keep senior management informed with detailed and accurate reports or presentations

Program Development

- Develop and implement church engagement resources
- Develop and implement church volunteer training, tracking and appreciation materials
- Develop and implement county engagement resources
- Develop and implement county family engagement, in-take, tracking and resourcing resources
- Develop and implement a replicable, state-wide offering

Program Management

- Hire, train and supervise program personnel
- Manage program services for quality and consistency
- Track and share data for evidence-based program development
- Manage program budgets

Relationship Development

- Build awareness in county specific churches and networks
- Develop relationships with church staff and lay leaders
- Create and equip opportunities for churches to engage with program
- Work with program leads to ensure safe practices
- Collaborate with county DHS leaders to build awareness and develop program



Fostering and Adopting in Faith

- Create and equip opportunities for counties to engage with program
- Develop other collaborative community relationships to develop program

Fund Development

- Develop and implement fundraising strategies with president
- Facilitate opportunities for churches, businesses and individuals to raise funds
- Work with grant writer to explore foundation, state and county funding opportunities

QUALIFICATIONS:

Character

- Is a consistent witness for Jesus Christ
- Maintains a Christ-like attitude in dealing with people within and outside of Project 1.27
- In full agreement with Project 1.27 mission, vision and values
- Required to sign a statement of faith and staff policy letter
- Willing to uphold the mission, staff and stakeholders in prayer
- Persistent in building relationships
- Ability to successfully navigate multiple ministry, church, government and community relationships

Competency

- Strategic program design, development and funding
- Operational oversight and evaluation of program services
- Personnel management
- Demonstrated people and relationship development skills
- Excellent written and verbal communication skills
- Experience working with or within churches preferred
- Experience with social programs serving vulnerable populations
- Team player with the ability to anticipate needs, take initiative, set and achieve goals
- Highly organized, with excellent attention to detail
- Available for evening and weekend work, with occasional travel
- High-level computer skills with MS Office programs (Word, Outlook, Excel) and Web-based applications (Google Chrome, Drive, etc.)

For more information or to submit a cover letter and resume, contact info@project127.org